LEADERSHIP TRANSFORMATION SERIES:

Winning Tools for Leaders

Building Empowered Supervisory Team

CUSTOMER SERVICE PROGRAMS:

The Service Image

Service from the Heart

HIGH PERFORMANCE CULTURE PROGRAMS:

Building Self-Confidence

Success Begins With Me

Developing Winning Attitude

My Job My Pride

BUSINESS SKILLS/OTHERS PROGRAMS:

Winning Tools for Effective Communication

Managing Expectation, Tasks, and Time

7 Innovation Tools

Problem Solving and Decision Making

Young Executive Development Program Harnessing Excellent Individuals (Teambuilding)

Part of Focus Learning Group

FOCUSLEARNING

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DEVELOPING WINNING ATTITUDE

BE TRUE TO YOURSELF. NEVER GIVE UP!





INTRODUCTION

Most people have more latent power than they ever learn to use. Take the first step in evolving from a follower into a leader, and get recognized for your abundant talents and strength. This transformative program encompassing modules designed to elevate your performance and personal growth. From cultivating a winning attitude and self-confidence to mastering the art of self-motivation and influencing skills, this comprehensive journey empowers you to excel in both your professional and personal spheres. As you progress through these modules, you'll develop essential managing skills, enabling you to initiate cultural transformations and drive success. Embark on this enriching experience to unlock your full potential and achieve excellence in all aspects of your life.

TARGET GROUP

A. NON EXECUTIVES B. EXECUTIVES

This program is open to all types of employees.

PROGRAM OUTCOMES

- Exceeding goals and performance under all circumstances
- Influencing others with your perspective
- Ensuring a commitment to high-quality services and performance

MODULES

At the end of the session, participants will be able to achieve the following objectives (as per module):

01

Performance Driven

- Goal achievement
- Goal setting: SMART
- Work Hard vs. Work SMART
- Performance assessment criteria
- Productivity & Quality
- Being a Performance-Driven Individual

Self-Confidence

- Definition of attitude and mindset
- The winning attitude for greater success
- Identify criteria of negative attitude
- 'Positive-Negative-Pessimist' Thinking
- · 'Courageous' versus 'Fear'
- Types of Fear
- Handling fears in life
- Realising your abundant talents and strengths
- Rejuvenate vour winning attitude
- Strategies in enhancing your winn

MODULES:

03 • 04 • 0!

Self-Motivation Influencing Skills Managing Skills

- Internalize responsibilities
- Redefine job and career
- Add significant value to the customers
- Redefine your contribution to the organization, customers and nation
- Achieve job satisfaction
- Renew commitment to provide high quality services and performance
- Convince and persuade others
- Leader in me: Inspiring and Influencing
- Steps in influencing othersTechniques in influencing others
- Develop the culture transformation plan
- Identity culture transformation initiatives
- Identify the culture champions
- Implement winning culture project

DOCUMENTATION

A combination of the following documents and folders will be given to program participants to engage them in their learning. Using these documents helps participants retain knowledge and apply the techniques learnt.

1. PROGRAM FOLDER & NOTES

- Notes on tools & techniques
- Guide to tools & techniques

2. CERTIFICATE

Program certificate

3. PROGRAM JOURNAL

Record personal notes on the individual journey of change and progress

4. TOOLCARD

- Handy card on techniques & tools
- Brief outline for easy recall

5. TOOLBOX

- Handy booklet on notes
- A simple guide to the tools & techniques

