

## LEADERSHIP TRANSFORMATION SERIES:

Winning Tools for Leaders

Building Empowered  
Supervisory Team

## CUSTOMER SERVICE PROGRAMS:

The Service Image

Service from the Heart

## HIGH PERFORMANCE CULTURE PROGRAMS:

Building Self-Confidence

Success Begins With Me

Developing Winning Attitude

My Job My Pride

## BUSINESS SKILLS/OTHERS PROGRAMS:

Winning Tools for Effective  
Communication

Managing Expectation,  
Tasks, and Time

7 Innovation Tools

Problem Solving and Decision  
Making

Young Executive  
Development Program

Harnessing Excellent Individuals  
(Teambuilding)



# BUILDING SELF-CONFIDENCE

SELF-CONFIDENCE FUELS ONE'S POTENTIAL.



## INTRODUCTION

Confidence separates average leaders from great leaders. It helps us to better manage conflict, improve happiness at work, and receive feedback better. Not every leader is born with natural self-confidence. This program is designed to build and improve self-confidence in the workplace.

## TARGET GROUP

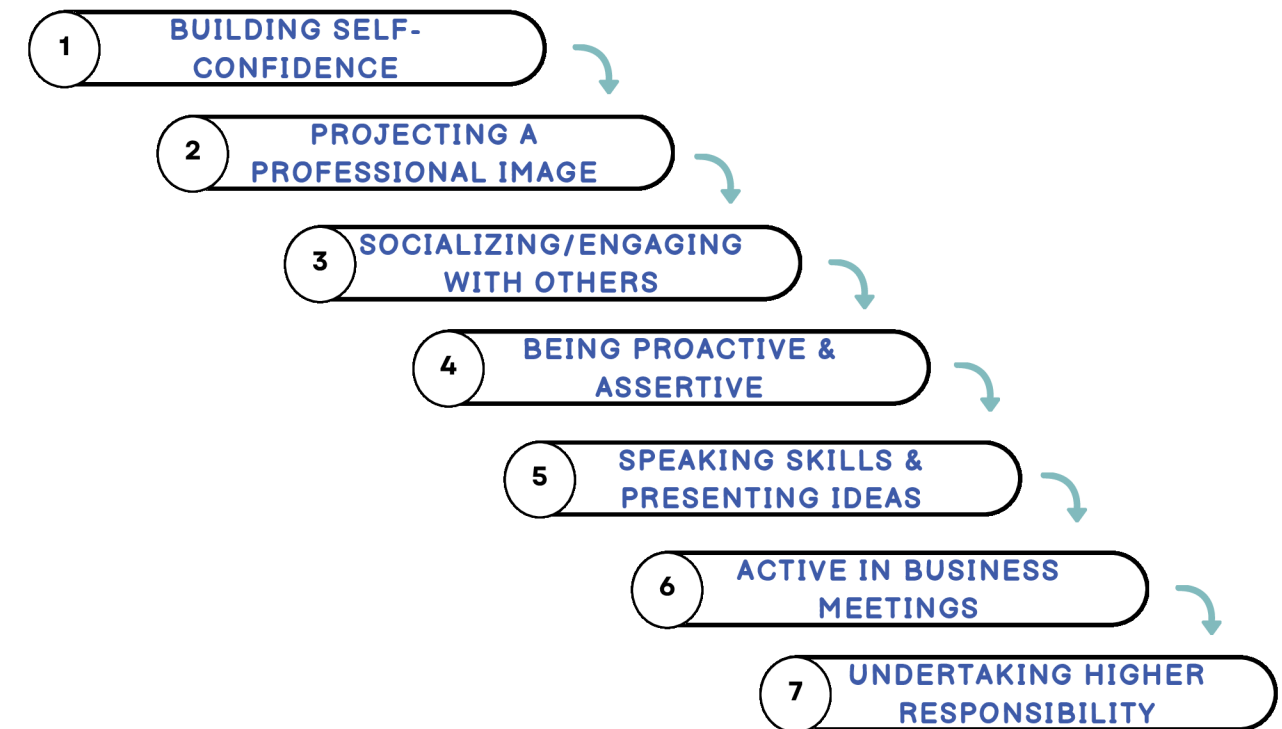
### A. NON EXECUTIVES      B. EXECUTIVES

This program is open to all types of employees.

## OUTCOMES

- Recognizing that self-confidence will significantly enhance one's career.
- Learning critical areas in the workplace that one should demonstrate self-confidence.
- Exploring techniques for building self-confidence while dealing with other people.
- Setting goals, timelines, and action plans to bring a positive impact on self-confidence

## MODULES



## DOCUMENTATION

A combination of the following documents and folders will be given to program participants to engage them in their learning. Using these documents helps participants retain knowledge and apply the techniques learnt.

### 1. PROGRAM FOLDER & NOTES

- Notes on tools & techniques
- Guide to tools & techniques

### 2. CERTIFICATE

- Program certificate

### 3. PROGRAM JOURNAL

- Record personal notes on the individual journey of change and progress

### 4. TOOLCARD

- Handy card on techniques & tools
- Brief outline for easy recall

### 5. TOOLBOX

- Handy booklet on notes
- A simple guide to the tools & techniques

